

NEAR EAST UNIVERSITY
GRADUATE EDUCATION - TEACHING REGULATION

PART ONE

Purpose, Scope, and Definitions

Purpose and Scope

Article 1

The purpose of this Regulation is to regulate the procedures and principles regarding the admission and registration of students to the graduate programs conducted at the Graduate Education Institute of Near East University, as well as the rules and regulations concerning graduate education, teaching, and examinations. This Regulation covers the provisions related to the admission and registration of students to the graduate programs conducted at Near East University, as well as the rules and regulations concerning graduate education, teaching, and examinations.

Definitions

ARTICLE 2

In this regulation, the following refers to;

- a) AHCI: Arts and Humanities Citation Index,
- b) ECTS: European Credit Transfer System,
- c) ALES: Academic Personnel and Graduate Education Entrance Exam,
- d) Department/major arts branch: The department/major arts branch that has a program at the Institute of Graduate Studies and is responsible to the Institute for the implementation of the program,
- e) DOI: Digital Object Identifier, the system that enables the identification of documents and similar contents in digital media,
- f) Institute: Graduate Education Institute,
- g) Plagiarism: Presenting the ideas, methods, data, or works of others as one's own work, in whole or in part, without citing them following scientific rules,
- h) ÖSYM: Measurement, Selection and Placement Center
- i) SCI: Science Citation Index,
- j) SCI-Expanded: Science Citation Expanded Index,
- k) SSCI- Social Science Citation Index,
- l) YÖDAK: Higher Education Planning, Evaluation, Accreditation and Coordination Council
- m) YÖK: Council of Higher Education,

PART TWO

General Rules

Student Admission

ARTICLE 3

Applications for admission to graduate programs are accepted according to the results achieved in ALES and the success achieved at the undergraduate and/or graduate level. Besides, excluding non-thesis programs, prospective candidates are required to have adequate knowledge of the foreign language.

(a) Application to Thesis and Non-Thesis Master's Programs

The prospective students need to meet the following requirements to apply to thesis and non-thesis master's degree programs:

Diploma and Graduation Overall Grade Point Average: Prospective students must have a bachelor's degree diploma to apply for admission to a graduate program. Their undergraduate overall grade point average is also required to be equal to, or above the minimum overall grade point average specified by the Department/Arts Major for admission to the program.

ALES score: In line with points required by the program applied, prospective students are required to achieve at least 55 (fifty-five) standard points in ALES to be eligible to apply for the thesis master's programs. ALES is not required for student admission to non-thesis master's degree programs, to programs offered by conservatory and fine arts faculties, which only accept students with a special talent exam, through their departments and arts major at the institutes. For doctoral program, specializing in arts, specialization in medicine, specialization in dentistry, specialization in veterinary medicine, and specialization in pharmacy graduates, ALES is not sought for applications to master's programs. Besides, excluding students from Turkey, ALES is not required for students from TRNC and other countries.

Foreign Language Exam: Prospective students, who apply for master's degree programs where the medium of instruction is the English language, are required to achieve at least a score corresponding to "C" in the NEU Foreign Language Proficiency Test (NPT) held by the Near East University Rectorate. Foreign language exam is not compulsory for non-thesis master's programs, and master's programs where the teaching medium is Turkish. However, a foreign language exam may be required for student admission to these programs upon the decision of the Academic Board of the relevant Department / Arts Major. In cases where a foreign language exam is required, prospective students may be exempted from the foreign language (English) exam within the framework of clause (b) of Article 8 of this Regulation.

Evaluation: The result of the written exam prepared by the respective Department/Arts Major, or the results of the interview are evaluated by taking into consideration the ALES score and undergraduate grade point average for student admission to the master's degree programs. 30% of the written exam or interview results, 50% of ALES score, and 20% of the undergraduate grade point average are taken into consideration. Those, who achieve at least 55 (fifty-five) points in total, are ranked upon the decision of the Chair of the respective Department/Arts Major. As a result of this ranking, the reserve prospective students are determined according to the scoring order within the quota.

b) Application for Doctoral Programs

Prospective students are required to meet the following conditions when applying to doctoral programs:

Diploma and Graduation Overall Grade Point Average: Prospective students must have an undergraduate or graduate diploma to apply for admission to a graduate program. Their overall grade point average is required to be equal to, or above the minimum overall grade point average determined by the Department/Arts Major for admission to the program.

ALES score: Candidates must have received at least 55 (fifty-five) standard points in the score type of the program they are applying for. ALES score is not required for the admission of students to the programs offered by the Department of Fine Arts, the Department of Performing Arts and Arts Major; and ALES score is not sought for applications to doctoral programs of graduates of /doctoral degree/qualifying in arts/specialization in medicine/specialization in dentistry/specialization in veterinary medicine / and /specialization in pharmacy/. Besides, ALES score is not required for students from TRNC, and other countries, except Turkey.

Foreign Language Exam: Prospective students, who apply for admission to master's degree programs where the medium of instruction is the Turkish language, are required to achieve at least a score corresponding to "D" in the NEU Foreign Language Proficiency Test (NPT) held by the NEU Rectorate. Prospective students, who apply for master's degree programs where the medium of instruction is the English language, are required to achieve at least a score corresponding to "C" in the same exam. In cases where a foreign language exam is required, prospective students may be exempted from the foreign language (English) exam within the framework of clause (b) of Article 8 of this Regulation. Before taking the qualifying exam, the doctoral students with Turkish nationality, who are exempt from the foreign language (English) exam other than subparagraphs 1, 3, and 5 of clause (b) of Article 8 of this Regulation, and doctoral students, who will apply for YÖK equivalence, are required get at least 55 points for programs in Turkish, and at least 60 points for programs in English in the central foreign language exams accepted by the Council of Higher Education, or to achieve a score equivalent to at least 55 points for programs in Turkish and 60 points for programs in English in international language exams accepted by ÖSYM. The validity of exams accepted by the Council of Higher

Education is five years, while international exams, the validity period of which is not specified, are valid for three years.

Evaluation: In the admission process for the doctoral program, the ALES score, undergraduate and/or graduate GPA, and interview result are taken into consideration. During the interview, a verbal assessment is made based on the reference letter submitted by the student in the application and the composition that outlines why the student wants to pursue a doctorate and their goals. The admission of graduates of non-thesis master's programs to doctoral programs is possible if only they have completed the non-thesis master's program with a minimum GPA of 80 out of 100, and have met the application requirements. Graduates of a non-thesis master's program, who meet these requirements, are first admitted to a thesis master's program and prepare a master's thesis to be admitted to a doctoral program. However, those, who were enrolled in or graduated from non-thesis master's programs before February 6, 2013, can directly apply to doctoral programs.

c) Announcements for Master's and Doctoral degree programs

The names of the master's and doctoral degree programs offered by the Institute, documents required for application, application deadline, and other respective issues are announced by the Rectorate of Near East University. The mentioned announcement is made at the beginning of each semester to accommodate the demands of the prospective students willing to receive graduate education.

Student Admission to the Scientific Preparation Program

ARTICLE 4

- (a)** For students who have received their undergraduate or graduate degrees in fields other than the master's or doctoral programs, to which they have been accepted, or from higher education institutions other than the institution, where they have been accepted for their master's and doctoral degree, a scientific preparation program consisting of maximum four courses is implemented to make up any deficiencies. However, for discrete academic reasons, graduate programs might not implement the Scientific Preparation Program upon the decision of the Academic Board of the respective Department/Arts Major.
- (b)** The courses that are mandatory to be taken in the scientific preparation program cannot replace the courses required to complete the related graduate program. However, in addition to the scientific preparation program courses, upon the proposal of the Chair of the respective Department/Arts Major of the Institute and with the approval of the Academic Board of the respective Department/Arts Major, a student in the scientific preparation program can also take courses for the graduate program.
- (c)** Attendance, course exams, course grades, conditions for being successful in courses, course repetition, deregistration, and other principles regarding the scientific preparation program are determined by the regulation accepted by the senate. The maximum duration

for the scientific preparatory program is two semesters. This period cannot be extended beyond the specified time frame, excluding semester leaves, and the student who is not successful at the end of the period will be dismissed. The time spent in this program is not included in the education period of the master's or doctoral program.

Special Student Admission

ARTICLE 5

Individuals who are graduates or students of a higher education institution and wish to enhance their knowledge in a specific field may be admitted as special students to graduate courses upon the recommendation of the respective Chair of the Department/Arts Major and the decision of the Academic Board of the respective Department/Arts Major. Those taking courses under special student status cannot benefit from student rights. The admission of special students does not require a specific grade level, and an entrance exam is not conducted. Special students, like regular students, must fulfill their obligations to the University and comply with all the conditions of the courses they take.

If special students become regular students in a period not exceeding four semesters, with the proposal of the advisor and approval of the relevant Academic Board of the Department/Arts Major, the credits they earn from the graduate courses they successfully completed as special students, which are related to their own department or field, can be accounted for the program they are currently enrolled in, with the condition that they do not exceed 50% of the total credits in the program they are pursuing.

Student Admission through Lateral Transfer

ARTICLE 6

Successful students, who complete at least one semester in another Department/Arts Major within the relevant higher education institution or in the graduate program of another higher education institution, can be accepted to graduate programs through lateral transfer. The application for lateral transfer is concluded by the Academic Board of the relevant Department /Arts Major after examining its compliance with the student admission conditions determined by the Senate. For students admitted through lateral transfer, the courses taken in the previous educational institution can be accepted at the rate of 2/3 at most. Those, who have completed their course load at a graduate school affiliated with another university or higher education institution, are not permitted to be admitted to the graduate programs through lateral transfer just for writing a thesis and/or dissertation. In lateral transfers to a doctorate program, the proficiency exam taken at another university or higher education institution is not accepted and the prospective students are required to fulfill the foreign language requirements stipulated in Article 3, Paragraph (b) of this Regulation.

Application to Graduate Programs

ARTICLE 7

Prospective students applying for master's degree programs need to attach their bachelor's degree diplomas; those applying for doctorate programs need to attach on their petitions the required documents such as their master's degree diplomas, and equivalent undergraduate diplomas and the transcript that the diploma grounds on it. The master's program transcripts should specify whether the program is thesis-based or non-thesis. For diplomas obtained from foreign countries, an equivalency document may be requested from YÖDAK or YÖK. Additionally, those, who enroll in graduate programs, may be asked to include explanatory documents and notifications in their petitions, such as a reference letter and a composition explaining why they want to pursue graduate education.

Exemptions:

ARTICLE 8

(a) ALES Score:

Prospective students, who have achieved a total of a minimum of 950 points in the verbal section and quantitative section of the internationally valid Graduate Record Examination (GRE), a total of a minimum of 3.5 points in the analytical writing section of GRE, and those, who have achieved minimum 400 points in the Graduate Management Admission Test (GMAT), can be exempted from ALES.

(b) Foreign Language Exam

- 1) Candidates, who have Completed at least the last three years of their secondary education in educational institutions attended by the citizens of that country where English is spoken as the native language (not as an official language), are exempt from the Foreign Language Proficiency Exam.
- 2) On condition that the exam date is within the last five years, prospective students, who have achieved at least "D" for master's degree programs where the medium of instruction is Turkish, or achieved at least "C" for doctoral programs where the medium of instruction is English, in NEU Foreign Language Proficiency Test (NPT) held by NEU Rectorate, or achieved at least 50 (fifty) points for master's degree programs, and achieved a minimum of 55 (fifty-five) points for doctoral programs in English Proficiency Test for Teaching (EPTT) held by NEU Rectorate are exempt from Foreign Language Proficiency Exam.
- 3) On condition that the exam date is within the last 5 years, master's students, and doctoral students are exempt from the foreign language exam provided that they have earned at least 55 points for the master's program, and 60 points out of a hundred points for the

doctoral programs in one of the foreign language exams held by ÖSYM such as YÖKDİL, YDS, e-YDS, KPDS, or ÜDS. The validity of exams held by ÖSYM is five years, while international exams, the validity period of which is not specified, are valid for three years.

- 4) Master's degree students, who have received their undergraduate education in English (in Turkish for programs implemented in Turkish), and doctoral students, who have received their master's degree education in English ((in Turkish for programs implemented in Turkish), are exempt from the foreign language proficiency exam provided that that they have taken Foreign Language Proficiency Exam (NPT) held by NEU Rectorate during the period they registered in the University.
- 5) Master's degree candidates, who have received at least 66 points from TOEFL IBT, at least 514 points from TOEFL PBT, at least 184 points from TOEFL CBT, and at least 5.5 points from IELTS, and doctoral degree candidates, who have received at least 72 points in TOEFL IBT, at least 530 points in TOEFL PBT, at least 190 points in TOEFL CBT and at least 6.0 points in IELTS, are exempt from foreign language proficiency exam provided that the exam date of the internationally recognized exam is within the last three years unless the validity period of the exam is specified.
- 6) In Departments/Arts Majors, where the medium of instruction is Turkish, a proficiency certificate in one of the internationally recognized foreign languages is required.

Evaluation of the Applications

ARTICLE 9

The evaluation of applications for admission to master's and doctorate programs and an interview are carried out by juries consisting of at least three people chosen among the faculty members recommended by the Academic Board of the Department/Arts Major of the Institute. By taking into account the criteria defined in paragraphs (a), (b), and (c) of Article 4 of this Regulation, the jury ranks the prospective students and makes a shortlist from which a final choice is made. The jury submits the shortlist to the Chair of the respective Department/Arts Major by indicating what graduate program each prospective student is to be placed in accordance with the quota. Upon the approval of the Academic Board of the Department/Arts Major, student admission is finalized and announced.

Final Registration

ARTICLE 10

Each prospective student, who is entitled to be a graduate student at Near East University, is required to submit the following documents for his/her final registration. All documents need to be submitted within the dates announced by the Chair of the Department/Arts Major. Only original or certified copies of the documents submitted are valid for final registration. The

registration procedures of those, who use false or tempered documents, or who cheat or counterfeit in entrance exams, are canceled.

- a) Certificate of equivalence from YÖK or YÖDAK for diplomas granted by higher education institutions in foreign countries
- b) ALES exam-result certificate or an equivalent exam-result certificate
- c) Transcript indicating the cumulative grade point average of graduation
- d) NEU Foreign Language (English) Proficiency Test certificate or an equivalent exam result certificate
- e) Certified copy of the ID Card,
- f) Residence document bearing a recent date
- g) 4.5 x 6 cm size 6 photos taken recently, (without dark or colored eyeglasses, without a hat or head covering, without a beard (for men)
- h) Document regarding those who are research assistants at Near East University or other universities.
- i) Printed application form

Conditional Registration

Article 11

Students who cannot complete the documents required for registration may be conditionally registered to complete their missing documents within a maximum of two semesters. The students who fail to complete their missing documents at the end of two semesters will be deregistered.

Registration Renewal

ARTICLE 12

At the beginning of each fall and spring semester and within the period announced, students enrolled in master's degree or doctorate programs are obliged to fulfill the registration renewal procedures requested by the Institute Directorate. For a renewal of registration, each student is required to pay the tuition fee, otherwise, their registration can't be renewed; they can't receive documents such as a transcript, a student certificate, an internship letter, and a paper indicating his deferral right for military service. Students, who do not renew their registration for a semester without a valid and justifiable reason determined by the Senate, are considered unsuccessful in the courses they are responsible for in that semester. If they are in the thesis process, the thesis is considered unsuccessful by being excluded from the evaluation for that semester by the advisor/thesis monitoring committee. The period, in which the student does not renew the registration, is taken into account while calculating the maximum period of education. The students, who do not renew their registrations twice, are subject to the provisions stipulated in paragraph (i) of Article 16 of this Regulation.

Graduate Exam and Evaluation

ARTICLE 13

The credit value of a graduate course is the sum of all the weekly theoretical hours, and the credit equivalent of the weekly practical hours or laboratory hours of the course running for a semester. Credit systems such as the ECTS are applied in the evaluation of graduate courses, applications, and other educational activities. Students are required to attend 70% of the theoretical courses and 80% of the practices and/or other learning activities to take the exams. For students in the thesis stage, the attendance requirement is not enforced. Upon the decision of the Board of the Institute, graduate programs can arrange weekly or termly course hours on the basis of the total course hours obliged for each academic semester in accordance with the course content and method. The midterm exam success condition can also be sought upon the decision of the Academic Board of the Department / Arts Major. Internship periods and conditions are determined by the decision of the Academic Board of the Department / Arts Major.

Evaluation of Success in Courses

ARTICLE 14

The studies to be carried out and midterm exams to be held within the semesters during the semester in the graduate courses and their contributions to the final exam are regulated by the Academic Board of the Department/Arts Major and announced to the students at the beginning of each semester. The results of the mid-term exams and work done for each semester are taken into account and added to the final exam grade of the student. Final exams are evaluated over 100 (hundred) full points by the instructor or instructors of the course. The result of the exam is indicated with a letter grade by taking into consideration the score intervals given below. In order to be considered successful, master's degree students need to achieve at least 70 (seventy) points out of 100 (one hundred) points; while doctoral degree students need to achieve at least 80 (eighty) points out of 100 (one hundred) points. To graduate in master's and doctoral programs, the student's cumulative grade point average must be at least 80 (eighty) out of 100 (one hundred) or 3.00 (three) out of 4.00 (four). No make-up exams are held for graduate courses. Students can take a course that they have failed again within the maximum education period of study or can take another course with an equivalent credit value, provided that it is not a compulsory course. Students can also repeat the courses they have already passed in order to increase their cumulative grade point average with the decision of the Academic Board of the Department/Arts Major.

A letter grade is appraised for the scores by taking the following score intervals and coefficients into account in line with the grading system presented below:

Score intervals	Letter Grade	Coefficient
90-100	AA	4
85-89	BA	3.5
80-84	BB	3
75-79	CB	2.5
70-74	CC	2
65-69	DC	1.5
60-64	DD	1
50-59	FD	0.5
49 and below	FF	0

If the European Credit Transfer System (ECTS) will be used; grading is done in line with the grading table to be determined by the Academic Board of the respective Department/Arts Major. Attendance is compulsory. Letter grade NA (not attended) is appraised for students, who fail to fulfill the requirements of the course attendance and course practices and lose the right of taking the exam/exams of the respective course/courses. While calculating the grade point average, grade NA is appraised as grade FF. Grade I (Incomplete), is given by the instructor to students who are successful within the semester but are not able to complete the course requirements due to illness or other valid justification. A student with a grade (I) from a course must complete his/her missing course requirements and receive a letter grade within 15 days following the submission of the grades to the Student Affairs Office. Otherwise, the grade of "I" automatically turns into "FF". However, in the event of prolonged illness or similar cases, this period specified for grade (I) can be extended until the beginning of registration for the next semester upon the decision of the Institute Chairmanship of the Department/Arts Major. Students, who sustain their thesis studies successfully, are granted the grade S (satisfactory), and those, who fail to sustain their thesis studies successfully, are granted the grade U (unsatisfactory); for doctorate education, this evaluation is carried out based on the reports submitted by the Thesis Monitoring Committee, for master's education, this evaluation is grounded on the assessment of the thesis advisor.

Courses in the fields of specialization are evaluated as **S** or **U** as well. Grade NA and grade S are not included in the cumulative grade point average. In transcripts prepared in foreign (English) language, the letters NA, S, and U respectively correspond to the expressions "not attended", "satisfactory", and "unsatisfactory".

Withdrawal from Course

ARTICLE 15

Students enrolled in graduate programs may withdraw from a course if they have registered for the course within the first three weeks of each semester but have not attended at all. Students can withdraw from only one course throughout the program duration. 'W' letter grade is appraised for the withdrawn course in the student's transcript. The 'W' grade does not affect the overall GPA. Withdrawal from a course is not allowed during periods with seminar and thesis registrations.

GRADE POINT AVERAGES

ARTICLE 16

The academic performance of students at the end of each semester is determined by calculating the weighted grade averages. The weighted grade a student receives for a course is obtained by multiplying the credit value of that course by the student's grade coefficient for that semester. To find the weighted semester grade average for any given semester, the sum of weighted grades obtained by the student in all courses is divided by the total credit value of the courses taken. The grade point average obtained through this calculation is expressed by rounding it off to the second digit after the decimal point. The semester grade point average is calculated by taking into account all courses taken by the student since his/her admission to the program to complete the minimum credit load specified by regulation. The most recent grade granted for any repeated course is the grade to be taken into account while calculating the semester grade point average. Students, whose cumulative grade point average, which is the average of all the semesters, is over 3.50, are considered high honor students.

Acceptance of Courses Taken Outside the Program

ARTICLE 17

The conditions for the acceptance of courses taken by students in the Summer term, or by special students, or in previous postgraduate programs, as well as the deduction of credits of these courses from the credit load required by the graduate program is determined by the Academic Board of the Department/Arts Major.

Deregistration

Article 18

Students with the following conditions are dismissed from the programs they are enrolled in:

- a) Students whose cumulative grade point average (CGPA) is less than 2.00 at the end of the second and any subsequent semesters,
- b) Students who do not complete the minimum course load determined by the Chairs of the Department/Arts Major of the Institute in four semesters in the thesis master's program, six semesters in the non-thesis master's program, and four semesters in the doctoral program
- c) Doctoral students, who fail to fulfill the requirements for publication and fail to achieve success in YÖKDİL, YDS, e-YDS, KPDS, or ÜDS, or the relevant foreign language exam,
- d) Doctoral students, who fail the doctoral qualifying exam for the second time,
- e) Doctoral students whose thesis proposals are rejected three times,
- f) Students who have consecutively received an unsatisfactory (U) grade twice, or three times intermittently from the course related to the master's or doctoral thesis study or the field of specialty,
- g) Students whose theses are rejected by the jury,
- h) Students whose revised thesis are not accepted by the jury,
- i) Students who fail to complete the program within the maximum period of study specified for the program,
- j) Students who have consecutively received an unsatisfactory (U) grade from the Thesis Monitoring Committee twice or three times intermittently,
- k) Students who do not renew their registration in the same program twice without having a justified and valid reason within the scope of the principles determined by the Senate,
- l) Doctoral students, who have applied for the doctorate program with a master's degree diploma and who have fulfilled the requirements but have not taken the qualifying exam until the end of the 8th semester,

Graduation Requirements, Date, and Provisional Graduation Certificate

ARTICLE 19

- 1) To graduate from the graduate programs, it is necessary to meet the success requirements specified in the relevant provisions of this Regulation.
- 2) Doctoral students are required to be at the university for at least 200 days for Social Sciences, at least 300 days for Engineering, Basic Sciences, Physical Education, Sports Sciences, and other sciences, and at least 400 days for Health Sciences during their doctoral education.
- 3) The graduation date for thesis-based Master's and Doctoral programs is the date of the thesis defense examination, provided that the following requirements are met:

- a) In thesis Master's programs, a copy of the thesis signed by the commission of examination jury is submitted to the Chairmanship of the relevant Department/Arts Major.
- b) In Doctoral programs, a copy of the thesis signed by the commission of examination jury is submitted to the Chairmanship of the relevant Department/Arts Major.
- 4) In non-thesis Master's programs, the graduation date is the date of the approval of the student's homework mark and the announcement of the letter grades for the relevant semester or summer school as indicated in the academic calendar. For those, who graduate after the correction of an erroneous grade, and/or after the conversion of the grade "I" to a letter grade, the graduation date is the date on which the letter grade is finalized.
- 5) If requested, a provisional graduation certificate is issued to the graduating student until the graduation diploma is issued. The expiry date of this certificate is the same as the date on which the graduation diploma will be issued.

PART THREE

Master's Programs

ARTICLE 20

- a) The Master's programs can be conducted in two forms; with a thesis or without a thesis. The determination of which departments/Arts Major within the Institute will offer these programs is decided through the proposal of the Department/Arts Major, the decision of the Institute Board of Directors, and the approval of the Senate.
- b) Permission to switch between thesis and non-thesis master's programs is granted by the decision of the Academic Boards of the relevant Departments/Arts Majors. To switch from a thesis master's program to a non-thesis master's program, completion of additional credits is required. To transfer from a non-thesis program to a thesis program, the foreign language proficiency requirement must be fulfilled. In both cases, the student is given an additional period of 2 (two) semesters, not to exceed the maximum period, to complete the procedures of the programs he/she transferred to and to fulfill other stipulated conditions. Upon the decision of the Academic Board of the Department/Arts Major, a grade point average threshold for switching from one program to another may be set. Applications for transfer between the mentioned programs must be made by the end of the fourth semester. Transfer between thesis and non-thesis master's programs is allowed only once.

MASTER'S PROGRAM WITH THESIS

Aim and Scope

ARTICLE 21

The aim of a thesis Master's program is to provide students with the ability to access, collect, interpret, and evaluate information by conducting scientific research. A thesis Master's program is comprised of at least seven courses conditional on not being less than 21 local credits in total, one seminar course and a thesis study. The seminar course and thesis study do not have credit and they are evaluated either "satisfactory" (S) or "unsatisfactory" (U). For a master's program, one academic year (two semesters) corresponds to at least 60 ECTS credits. The workload, which is the basis of the ECTS credit system, includes all activities such as courses, seminars and practices, thesis study, etc. Therefore, a thesis master's program corresponds to at least 120 ECTS credits in total. At most two of the courses that the student will take can be selected from undergraduate courses conditional on not having been taken during the undergraduate education. Moreover, upon the decision of the Academic Board of the Department / Arts Major of the Institute of Graduate Studies, these courses can be selected amongst the courses given by other higher education institutions as well. The Academic Board of the Department/Arts Major may decide to open interdisciplinary compulsory or elective integrated courses.

Duration

Article 22

The minimum completion time for the thesis master's program is three semesters, and the maximum is six semesters. Students who start their thesis studies in the third semester can complete the thesis master's program earlier. A student who successfully completes their credit courses and seminar in the first three semesters but cannot take the thesis exam because they have not completed their thesis work by the end of the sixth semester may be granted an additional two semesters to defend their thesis in front of the jury, upon the decision of the Institute Department/Arts Major Academic Board.

Appointing and Changing a Thesis Advisor

ARTICLE 23

In the master's program with a thesis, the Chair of the Department/Arts Major of the Institute of the Graduate Studies appoints the thesis advisor for each student at latest by the end of the first semester. The thesis advisor is recommended from among the faculty members of the Department/Arts Major or the faculty members from other Departments/Art Majors or other higher education institutions. The proposal regarding the appointment of the thesis advisor is finalized after the approval of the Academic Board of the respective Department/Arts Major. In cases where the quality of the thesis study requires more than one thesis advisor, a co-advisor may be appointed. In the appointment of advisors, the number of graduate students assigned to one advisor is determined by taking into account the characteristics of the Department/Arts Major of the Institute. Starting from the beginning of the semester that follows the acceptance of the

thesis study by the Department/Arts Major Academic Board, the advisor, in addition to all his/her other academic and administrative duties and responsibilities, may open an additional non-credit course under the title of 'Course for Field of Specialization' for his/her students. Every student is obliged to take the "course for the field of specialization" that opened. The principles regarding the course in the field of specialization are determined and implemented by the Academic Board of the Department/Arts Major. The conditions for changing the thesis advisor and co-advisor are determined by the respective Academic Board of the Department/Arts Major.

Finalization of the Master Thesis

ARTICLE 24

A student in the thesis master's program is required to write their thesis following the thesis writing rules determined by the Institute Board and defend their thesis verbally in front of a jury. All graduate theses conducted in the Departments/Arts Majors must include a 'Thesis Similarity and Plagiarism Report' in the copies distributed to the jury members before the defense examination, and in the printed and electronic copies submitted to the Department/Division Chairmanship during the graduation process. The plagiarism report should be acquired through the TURNITIN plagiarism detection program. For this purpose, only the cover page, introduction, main sections, and conclusion sections of the thesis should be uploaded to the TURNITIN program as a single file, and before scanning, filtering options should be set to "exclude references", "exclude/include citations" and "limit match size to 5 words". In order not to consider the thesis as plagiarism, the similarity rate in the plagiarism report acquired through TURNITIN is required not to exceed 15% when citations are excluded, and 30% when citations are included. The theses with a similarity index exceeding these rates can't be defended in the presence of a jury. The student, whose thesis is deemed defensible, is required to submit the report, which he/she received from the relevant ethics committee before commencing his/her research study, to the jury members, and present this report in the annex section of his/her thesis. However, thesis studies, which are approved by the advisor and do not require an ethics committee report, are not subject to this rule. Master thesis jury members are appointed with the approval of the Academic Board of the Department/Arts Major. A master's thesis jury consists of 3 (three) or 5 (five) members, one of whom is the student's thesis advisor. If a master's thesis jury is comprised of three members, the co-advisor, if any, cannot be a jury member. Jury members prepare their personal reports and convene latest in one month, following the submission date of the thesis, and call the student to appear before the jury for thesis defense. The thesis defense is comprised of the presentation of the thesis which is followed by a question and answer session. It takes 45-90 minutes and is open to the audience. After the completion of the thesis defense, jury members, in absence of audience (closed session), and on the basis of an absolute majority, provide a reasoned decision on whether the result is "acceptance", "rejection" or "revision" of the thesis. This decision is reported by the Chair of the Jury within three days following the thesis defense examination to the Chair of the Department / Arts Major. The student, whose thesis is rejected, is dismissed by the Institute upon notification of the Chairmanship of the

Department/Arts Major. The student, whose thesis is decided to be revised, must do what is necessary within three months at the latest and defend his thesis again in front of the same jury. The student, whose thesis is rejected at the end of this defense, is dismissed by the Institute upon notification of the Chairmanship of the Department/Arts Major. Upon the request of a student, whose thesis is rejected, conditional on fulfilling the credit load of the non-thesis master's program, project writing, and similar requirements, a non-thesis Master's degree Diploma is awarded to the student.

Awarding Master's Degree Diploma

ARTICLE 25

Conditional on being successful in the thesis defense and satisfying the other conditions, a student is required to submit a bound copy, a CD, or a similar digital copy of the master thesis, of which format has been deemed appropriate by the Chairs of the Department/Arts Major. Following the approval of the Board of Directors of the Institute, the master thesis is opened for the signature of the Director of the Institute. The student, who submits the approved and signed copy of the master thesis to NEU Grand Library and brings the document of receipt to the Institute within one month from the date of the thesis defense exam, is entitled to a Master's Degree Diploma. The approved name of the program followed by the student at the Institute Department/Arts Major and the professional title, if any, are stated in the Master's Degree Diploma.

Non-Thesis Master's Degree Education

Purpose and Scope

ARTICLE 26

The non-thesis master's program aims to provide students with comprehensive information on professional subjects and teach them how to use the available information in practice. Conditional on not being less than 30 local credits, or a total of 90 ECTS credits, a non-thesis Master's program is comprised of at least seven courses and a term project. The scope and conditions of the term project are determined by the Academic Board of the relevant Department/Arts Major. The term project does not have any credit and is evaluated as either "satisfactory" or "unsatisfactory". Students must register in the semester, in which the term project course is taken, and submit a written report at the end of the semester. A qualification exam can also be held with the decision of the Academic Board of the respective Department/Arts Major. At most three of the courses that the student takes may be selected amongst the undergraduate courses, conditional on not being taken during the undergraduate education. Special conditions may be set for admission to the non-thesis master's program by the decision of the Academic Board of the relevant Department / Arts Major.

Duration

ARTICLE 27

The maximum duration for completing a non-thesis master's program is eight semesters. The students, who fail to be successful, can be dismissed from the Graduate School before this period in line with the provisions set by this Regulation.

Appointment of the advisor

ARTICLE 28

In the non-thesis Master programs, the Chair of the Department/Arts Major of the Institute appoints a faculty member as an advisor for each student for course selection and the execution of the term project at the latest by the end of the first semester. The appointment of the advisor is finalized with the approval of the Academic Board of the relevant Department/Arts Major. In the appointment of the advisor, the number of graduate students to be assigned per advisor is determined by taking into account the characteristics of the Department/Arts Major of the Institute.

Non-thesis Master Diploma

ARTICLE 29

The non-thesis Master's diploma is awarded to non-thesis master's program students who complete the credited courses and the term project successfully. The approved name of the program followed by the student at the Department/Arts Major of the Institute and the professional title, if any, are stated in the Non-thesis Master Diploma.

PART FOUR

DOCTORAL PROGRAMS

Aim and Scope

ARTICLE 30

The doctoral program aims to equip the student with the ability to conduct independent research, critically analyze scientific phenomena with a broad and deep perspective, make interpretations, and determine the necessary steps to reach new syntheses. The thesis to be prepared at the end of the doctoral study is expected to fulfill one of the following qualifications:

- a) Bringing innovation to science.
- b) Developing a new scientific method.

- c) Applying a known method to a new field.

Conditional on not being less than at least 60 ECTS credits for an academic year, the doctoral program for students admitted to the program with a bachelor's degree, comprises at least 21 local credits, or at least 240 ECTS credits in total, at least seven courses, a seminar course, a qualifying exam, a thesis proposal, and a thesis study. Conditional on not being less than at least 60 ECTS credits for an academic year, the doctoral program for students admitted to the program with a master's degree, comprises at least 42 local credits, or 300 ECTS credits in total, at least 14 courses, a seminar course, a qualifying exam, a thesis proposal, and a thesis study. At most two of the graduate courses can be chosen from courses offered at other higher education institutions, with the decision of the Academic Board of the relevant Department/Arts Major of the Institute. Undergraduate courses are not accounted for course load and the doctoral credits. Students admitted to the doctoral program with a master's degree can choose up to two courses from the master's program courses, provided that they have not taken them before and there are registered master's students in those courses. Students admitted to the doctoral program with a bachelor's degree can choose at most seven courses from the courses offered in the master's program, out of the minimum of fourteen courses they are required to take. The Academic Board of the Department/Arts Major may decide to open interdisciplinary compulsory or elective integrated courses. In addition to all his/her other academic and administrative burdens and duties, if deemed necessary, the advisor may open non-credit courses, namely "Field-Specific Research" and/or "Literature Review" courses focusing on the thesis project of the students for whom he/she is the advisor each semester before the qualifying exam. Doctoral programs can also be organized as domestic and international integrated doctoral programs. The application procedures and principles of these programs are determined by the decision of the Near East University Senate. Course changes and course additions can be made within the first two weeks of each semester.

Duration

ARTICLE 31

- a) The duration of completing a Doctoral program, excluding the time spent on scientific preparation and regardless of whether the student registers for the program for each semester or not, is at least eight semesters, and at most twelve semesters starting from the semester in which courses related to the registered program are given. For TRNC and International students, the duration to complete the doctoral program is at least six semesters.
- b) The maximum time allowed to successfully complete the credit courses required by the doctoral program is four semesters. Students, who could not complete the credit courses successfully within this period, or could not obtain the minimum cumulative grade point average stipulated by this Regulation, are dismissed from the Institute.
- c) The student, who completes his/her credit courses successfully and passes the qualifying exam but is not able to defend the thesis as he/she couldn't complete his/her thesis study at

the end of eight semesters as defined in paragraph (a) of this Article, may be granted at most four additional semesters to defend his/her thesis at the presence of the jury upon the decision of the respective thesis advisor and/or the Academic Board of the Department/Arts Major of the Institute.

Appointing and Changing the Thesis Advisor

ARTICLE 32

By taking into account the student's scientific activities, the field he/she wants to work in, and his/her choice regarding the thesis advisor, the Chair of the Department/Arts Major determines a thesis advisor for each student. The proposal regarding the appointment of the thesis advisor is finalized by the approval of the Academic Board of the Department/Arts Major. However, it is mandatory to appoint the thesis advisor at the latest by the end of the first semester. In case of a qualifying study requiring more than one thesis advisor, a co-advisor may be appointed. In the appointment of the thesis advisor, the number of graduate students per advisor is determined by the Academic Board of the Department/Arts Major by taking into account the specifications of the Department/Arts Major of the Institute. Except for very special circumstances, thesis advisors are selected from among the lecturers, who teach in the Departments/Arts Majors of the Institute of Graduate Studies available at our University. The conditions for changing the thesis advisor and co-advisor are determined by the Boards of Directors of the Institute.

Qualifying Exam

ARTICLE 33

The qualifying exam aims to assess whether a student has the ability to conduct profound scientific research on basic subjects, and concepts concerning his/her doctoral thesis study. Qualifying exams are held twice a year between the dates specified in the academic calendar. The date and time of the qualifying exam are announced by the Chair of the respective Department/Arts Major. Students, who have successfully completed their credits and seminar(s), fulfilled the foreign language condition, the condition of publication or presenting a paper in scientific meetings, and the other conditions determined by the Board of Directors of the Institute, can take the qualifying exam. Every student admitted to the doctoral program must take the qualifying exam by the end of the eighth semester at the latest. The qualifying exams are organized and conducted by a Doctoral Qualifying Exam Committee consisting of five members, including the advisor and at least two members from higher education institutions other than their own higher education institute, who are determined by the Chairmanship of the Department/Arts Major and approved by the Academic Board of the Department/Arts Major. In addition, two substitute members are determined provided that one of them is from a higher education institution other than the University. To take the doctoral qualifying exam, it is obligatory to fulfill one of the foreign language conditions stated in Paragraph (b) of Article 8 which specifies the requirements of the exemptions. The doctoral qualifying exam is held in two parts, written

and oral. A student who is successful in the written exam proceeds to the oral exam. The Doctoral Qualifying Exam Committee evaluates the exam jury recommendations and the student's performance in the written and oral exams and decides by absolute majority whether the student is 'successful' or 'unsuccessful'. This decision is communicated in a report to the Department/Arts Major Chair of the Institute within three days following the doctoral qualifying exam. The Board of Directors of the Institute can determine the way the qualifying exams are conducted and the conditions for exam evaluation. The student, who fails in the qualifying exam, can take the exam again in the next qualifying exam period. The student, who fails in this exam again, is dismissed from the doctoral program.

Doctoral Thesis Monitoring Committee

ARTICLE 34

For a student, who is deemed “successful” in the doctoral qualifying exam, a doctoral thesis monitoring committee is formed within two months upon the recommendation of the Institute Department/Arts Major Chair and the approval of the Academic Board of the Department/Arts Major. The doctoral thesis monitoring committee consists of three members, including the thesis advisor and two faculty members from the relevant Department/Arts Major of the Institute. For theses that will be multidisciplinary, the committee includes one member from within and one member from outside the relevant Institute Department/Arts Major, in addition to the thesis advisor. While determining the members, particular attention is paid to including faculty members from the relevant discipline, especially in interdisciplinary thesis studies. If any, the co-advisor may also attend the Committee meetings. Committee members may be replaced upon the recommendation of the Chair of the respective Department/Arts Major and approval of the Academic Board of the Department/Arts Major.

Doctoral Thesis Study

ARTICLE 35

Within at least six months, the student, who achieves success in the doctoral qualifying exam, orally defends his/her thesis proposal, which consists of the objective, the method, and the work plan of the thesis, before the thesis monitoring committee. The student is required to deliver a written report regarding the thesis proposal to the committee members at least 15 (fifteen) days before the thesis proposal defense. The Thesis Monitoring Committee decides, based on absolute majority, whether the thesis proposal is accepted or rejected. This decision is reported to the Academic Board of the relevant Department/Arts Major by the Chair of the Department/Arts Major of the Graduate School within three days following the defense of the thesis proposal. The student, whose thesis proposal is rejected, has the right to ask for a new thesis advisor and/or a new thesis topic. In this case, a new thesis monitoring committee may be appointed. The student, who wants to continue the program with the same advisor, is required to defend his/her thesis proposal within three months, and the student whose thesis advisor and thesis subject has been

changed is required to defend his/her thesis proposal within six months. For the students whose thesis proposals are accepted, the Thesis Monitoring Committee meets at least twice a year; at least once between January and June, and once between July and December. The student submits a written report to the committee members at least one month before the meeting. The report consists of a summary of the work that has been carried out so far and the work plan for the next semester. The committee evaluates the thesis study as “satisfactory” or “unsatisfactory”. The doctoral degree student, who produces an original article from his/her thesis project and achieves to have it published in a journal scanned by the citation indexes such as SCI (Science Citation Index), SCI-Expanded (Science Citation Index Expanded), SSCI (Social Sciences Citation Index), or AHCI (Arts and Humanities Citation Index), or presents the document either indicating that the article will be published, or showing that the DOI (Digital Object Identifier) number has been received, is entitled to enter the thesis defense. However, the Law program, where the medium of instruction is Turkish, is not subjected to this condition. Instead, the doctoral student is required to have at least two articles concerning his/her thesis published in journals determined by the Inter-University Academic Coordination Council by considering similar applications in Turkey.

Finalization of the Doctoral Thesis

ARTICLE 34

A student in the Doctoral degree program is required to write down his/her thesis in compliance with the writing rules determined by the Board of Directors of the Institute, and defend the thesis orally before the thesis jury. For all graduate theses conducted in the Departments/Arts Majors of the Institute, the Thesis Study Similarity, and Plagiarism Report is required to be included not only in the copies of the theses delivered to the jury members before the thesis defense exam but also in printed and electronic copies submitted to the Graduate School at the stage of graduation. The plagiarism report should be acquired through the TURNITIN plagiarism detection program. For this purpose, only the cover page, introduction, main sections, and conclusion sections of the thesis should be uploaded to the TURNITIN program as a single file, and before scanning, filtering options should be set to "exclude references", "exclude/include citations" and "limit match size to 5 words". In order not to consider the thesis as plagiarism, the similarity rate in the plagiarism report acquired through TURITIN is required not to exceed at most 15% when citations are excluded, and at most 30% when citations are included. The theses with a similarity index exceeding these rates can't be defended before a jury. Before commencing his/her research study, the student, whose thesis is deemed defendable, is required to submit the report, which he/she received from the relevant ethics committee, to the jury members, and present this report in the annex section of his/her thesis. However, thesis studies, which are approved by the thesis advisor and do not require an ethics committee report, are not subject to this rule. The doctoral thesis jury is appointed with the recommendation of the Chair of the relevant Department/Arts Major and the approval of the Academic Board of the Department /Arts Major. The jury consists of five members, three of whom are faculty members of the student's thesis monitoring

committee, and the other two are faculty members from different higher education institutions. The jury members prepare their personal reports and send them to the Chair of the Department/Arts Major within one month at the latest from the date the thesis is submitted to them, and upon the invitation of the Chair of the Department/Arts Major, the jury convenes and takes the student to the thesis exam. The thesis defense is comprised of the presentation of the thesis which is followed by a question and answer session. It takes 60-120 minutes and is open to the audience. Each jury member must wear a gown in the thesis exam. After the completion of the thesis defense, jury members, in absence of audience decide on the basis of the absolute majority, whether the result is "acceptance", "rejection" or "revision" of the thesis.

This decision is formally communicated via a report to the Chair of the Department/Arts Major by the Head of the jury in three days following the thesis defense. The student, whose thesis is rejected, is dismissed from the program by the Institute upon the notification of the Chair of the Department/Arts Major. The student, who gets a revision decision on his/her thesis, must defend the revised thesis once again before the same jury at most within three months. The student, whose thesis is rejected in this defense, is also dismissed from the program by the Institute upon the notification of the Chair of the Department/Arts Major. The student who is successful in the thesis exam is dressed in the gown of the respective Department/Arts Major by the head of the jury.

Doctoral Degree Diploma

ARTICLE 37

Conditional on being successful in the thesis defense and satisfying the other conditions, a student is required to submit a bound copy, a CD, or a similar digital copy of the doctoral thesis, of which format has been deemed appropriate by the Chair of the Department/Arts Major. Following the approval of the Board of Directors of the Institute, the master thesis is opened for the signature of the Director of the Institute. The student, who submits the approved and signed bound copy, along with a CD or similar digital copy of the doctoral thesis to NEU Grand Library and brings the document of receipt to the Institute within one month from the date of the thesis defense exam, is entitled to a Doctoral Degree Diploma. The approved name of the program followed by the student at the Institute Department/Arts Major and the professional title, if any, are stated in the Doctoral Degree Diploma.

PART FIVE

QUALIFYING PROGRAM IN ARTS

ARTICLE 38

Aiming at the production of an original work of art and an outstanding practice and creativity in music and performing arts, a qualifying program in arts is the equivalent of a doctoral program

covering at least six semester-undergraduate-based programs, and at least four semester-master-based programs.

Student Admission to the Qualifying Program in Arts

ARTICLE 39

To be able to apply for a qualifying program in arts, prospective students are required to have either a Bachelor's degree or a Master's degree diploma. Students are accepted to the qualifying program in arts, within the frame of the principles specified in Article 3 of this Regulation, and the evaluation results of the interview/special talent exam/portfolio analysis.

Aim and Scope

ARTICLE 40

- a) The qualifying program in arts is a higher education program that aims to produce an original work of art and to reflect an outstanding practice and creativity in music and performing arts.
- b) For students admitted to the program with a Master's degree, a qualifying program in arts consists of at least seven courses corresponding to at least twenty-one local credits, a seminar course, practices and works such as a thesis or exhibition, project, recital, concert, and stage performance. For students admitted to the program with a bachelor's degree, a qualifying program in arts consists of at least fourteen courses corresponding to at least forty-two local credits, a seminar course, practices and works such as a thesis or exhibition, project, recital, concert, and stage performance. With the recommendation of the Chair of the relevant Arts Major and the approval of the Academic Board of the Arts Major, graduate program courses can be selected among courses implemented in other higher education institutions as well.

Duration

ARTICLE 41

- a) The duration of the qualifying program in arts is eight semesters for students admitted to the program with a Master's degree, and ten semesters for students admitted to the program with a Bachelor's degree. Those of the students, who are admitted to the program with a master's degree and meet the conditions required qualification in arts, are taken to the qualifying exam earliest at the end of the sixth semester. Those of the students, who are admitted to the program with a bachelor's degree and meet the

conditions required qualification in arts, are taken to the qualifying exam earliest at the end of the eighth semester. (In this exam, works such as the thesis or exhibition, project, recital, concert, and stage performance are defended). In accordance with the relevant regulations, the student who fails may be dismissed from the Institute before this period by the decision of the Board of Directors of the Institute.

- b) The maximum time allowed to complete the credited courses and the seminar course required for the qualifying program in arts is four semesters for the students who are accepted with a Master's degree and six semesters for the students who are accepted with a Bachelor's degree. Students, who could not complete the credited courses successfully or could not obtain the minimum 3.00 grade point average within this time, are dismissed from the Institute. These limits regarding the academic grade point average can be changed by the University Senate.
- c) The student, who has completed the credited courses and practices successfully, whose thesis proposal, or exhibition, or project study has been accepted, but was not able to complete his/her thesis, exhibition, or project study at the end of the eight semester (tenth semester for students admitted with bachelor's degree) as defined in this Article paragraph (a), may be granted at most four additional semesters to defend his/her thesis, exhibition or project study before the jury upon the proposal of the Chair of the respective Arts Major and the approval of the Academic Board of the Arts Major.

Appointment of the Advisor

ARTICLE 42

Upon the proposal of the Chair of the respective Arts Major of the Graduate School and with the approval of the Academic Board of the Arts Major, for each student in the qualifying program in arts, a faculty member is appointed as an advisor at latest at the beginning of the third semester. While determining the advisor, the opinions of the student and the prospective advisor are also taken. The qualifications sought in faculty members, who will be appointed as advisors for qualifying study in arts, are determined by the Senate.

Finalization of the Qualifying Study in Arts

ARTICLE 43

In order to be eligible to take the qualifying in arts exam, it is obligatory to fulfill one of the foreign language conditions indicated in Paragraph (b) of Article 8 that specifies the exemption. Students are required to fulfill one of the foreign language requirements specified in Article 8 of this Regulation before the date of the qualifying exam. Students, who fail to meet this requirement, are provided with an additional calendar year. This additional period is not included

in the study period allocated for the program. Students, who fail to meet the foreign language requirement at the end of this period, are dismissed from the qualifying program in arts. A student, who prepares a thesis, an exhibition, or a project study, is obliged to write a text, compatible with the writing guidelines approved by the Senate, explaining the results of the thesis, and to document his/her work on an exhibition or project study. The student is also obliged to defend his/her thesis, exhibition, or project study before the jury orally. The qualifying in arts jury is appointed on the recommendation of the Chair of the relevant Arts Major and the approval of the Academic Board of the Arts Major. The jury consists of five faculty members including the student's advisor and at least two members from other higher education institutions. Besides, conditional that one of them is from a higher education institution other than the University, two substitute members are determined. Jury members convene at most in one month, following the submission date of the thesis or text explaining and documenting the works on qualifying in arts, and call the student to appear before the jury for defense. The exam consists of the presentation of the work on qualifying in arts followed by a question-answer section. After the completion of the exam, in absence of audience, jury members decide on the basis of the absolute majority, whether the result is "acceptance", "rejection" or "revision" of the qualifying in arts study comprising the thesis, or exhibition, or project study, recital, concert, or stage play. This decision is communicated formally via a report to the Chair of the respective Art Major. The student, whose work on qualifying in arts is rejected, is dismissed from the institute. The student, who gets a revision decision regarding his work on qualifying in arts, must do what is necessary within three months at the latest and re-defend his thesis, exhibition, or project before the same jury. At the end of this exam, the student, whose work on qualifying in arts is not accepted, is dismissed from the institute.

Diploma in Qualifying in Arts

ARTICLE 44

Conditional on being successful in qualifying in arts exam and satisfying other required conditions, the student is awarded a "Qualifying in Arts Diploma" bearing the name of the program accordingly with the art branch.

PART SIX

TUITION FEES

ARTICLE 45

- a) Graduate education is a paid education. In order to continue the programs, a tuition fee per course is paid.
- b) In order to start the thesis writing study, a research support fee (bench fee) is paid.

- c) Students, who want to deregister, are required to apply to the Student Affairs Office with a petition. Tuition fees of students, who request deregistration, are not refundable.
- d) If the thesis completion period is exceeded, a course fee is paid for each semester elapsed.
- e) In case of failure in the doctoral qualifying exam, a course fee is paid for each semester elapsed until being successful.

FINAL DECISION APPROVALS

ARTICLE 46

All decisions taken by the Academic Board of the Department / Arts Major are finalized with the final approval of the Board of Directors of the Institute of Graduate Studies before the graduation of the student.

EFFECTIVE DATE

ARTICLE 47

This Regulation comes into force as of 22 February 2021.

ENFORCEMENT

ARTICLE 48

The provisions of this Regulation are enforced by the Rector of Near East University.

PROVISIONAL ARTICLE 1- The students, who started any of the doctoral programs before the academic year of 2007-2008 and haven't taken the qualifying exam yet, are subject to this Regulation. These students are not subject to the provisions specified in Article 8 of this Regulation. The adaptation of the students, who have passed the doctoral qualifying exam in the academic year of 2006-2007, to this regulation is decided by the Department/Arts Major Academic Board upon the recommendation of the Chair of the Department/Arts Major.

