



NEAR EAST UNIVERSITY

**DEPARTMENT OF PUBLIC
ADMINISTRATION**

Course Catalogue

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This course catalogue is developed to give information about the public administration programme to all who are interested in the Near East University (NEU), Department of Public Administration, future students, parents, academics, universities and institutions, bodies abroad.

The catalogue includes key information about the duration of the programme, mode of study, course description, credit and grading system etc. of the programme.

We hope you can find the necessary information to your questions about the Department of Public Administration and the course programme.

Sincerely

Assoc. Prof. Ali Dayıođlu

Chairperson

PUBLIC ADMINISTRATION (PA) Programme

General Information about the Department of Public Administration

Near East University, Department of Public Administration was founded in 2015. The vision of the young and dynamic department is to become a sought after and well respected centre in public administration education and scientific research. The department is further strengthened with its modern curriculum, library and research centres that were established with the best possible technology and the academic staff who can use the power of scientific education to enlighten the public and embrace the future of the public.

The department has two sections: English and Turkish, thus, the language of instruction is English and Turkish.

Official length of programme: 4 years (excluding one year of English preparatory class for English programme), 2 semesters per year, 14 weeks per semester

Mode of study: full time

Profile of the Programme and Method of Education

Lectures by (teaching staff) instructor, class discussion, and individual projects are implemented as the method of education. The curriculum is planned with a multidisciplinary approach in mind. The curriculum is divided into two sections. The first three required courses years and the second one, elective courses year. During the first three years (phases), teaching in basic social sciences and public administration is integrated. A particular subject e.g public administration is taught with its ideational, behavioural, and institutional aspects in an integrated and coordinated program. In year I, the students take courses in basic social sciences and public administration. In year II, courses on public administration, modern political thought, constitutional law, world history, political psychology, local government, introduction to international relations and research method, and in year III, courses of organizational behaviour, history of economic thought, comparative political systems, public policy, human resources, public finance, bureaucracy theories, Ottoman and Turkish modern politics are given. Year IV is the elective courses period. During this period, the students are given the opportunity to elect the courses in accordance with their academic interests.

Qualification Awarded

Specialist in Public Administration (Bachelor's Degree/first cycle in Bologna System)

Level of Qualification

Qualifications Framework- European Higher Education Area (QF-EHEA): 1

Access requirement(s)

High School Diploma. Admission of Turkish nationals is by placement through a nation-wide Student Selection Examination (ÖSS) administered by Assessment Selection and Placement Centre (ÖSYM). Also, Turkish nationals who graduated from the Turkish Republic of Northern Cyprus' high schools and who pass the Near East University Entrance and Placement exam can roll in the NEU. Admissions of Turkish Cypriots is based on the Near East University Entrance and Placement exam. Admission of international students is based on their high school credentials. Proof of English Language proficiency is also required.

Qualification Requirements

120 Near East University Credits (Near East University Credit is contact hour based) which is total 240 ECTS credits must be completed after being successful in the courses to become a graduate of the public administration department.

ECTS is a credit system designed to make it easier for students to move between different countries. Since they are based on the learning achievements and workload of a course, a student can transfer their ECTS credits from one university to another so they are added up to contribute to an individual's degree programme or training. ECTS helps to make learning more student-centred. It is a central tool in the Bologna Process, which aims to make national systems more compatible.

ECTS also helps with the planning, delivery and evaluation of study programmes, and makes them more transparent (http://ec.europa.eu/education/ects/ects_en.htm) .

Converting US College Credit Hours (semester credit hours-SCH) to ECTS

ECTS is the most commonly used credit system in Europe. The major difference between the European Credit System ECTS and the US College Credit system is that the first is based on student workload and the second on contact hours. The ECTS is oriented towards the time required for a student to meet the intended study outcomes, while the U.S. system is more oriented towards the time a faculty member needs to teach.

Here is an example of conversion of credits from ECTS to Semester Credit Hours for a college or university in the U.S.: 1.67 ECTS = 1.00 US College Credit Hours

Conversion standards may vary between higher education institutions in the U.S. (<http://www.mastersportal.eu/articles/11110/what-you-need-to-know-about-academic-credit-systems-in-the-us.html>)

A student is required to have minimum pass grade from each course and obtain minimum 2.00/4.00 cumulative Grade point Average (cumulative GPA) .

The students who have successfully completed the programme should be able to be science-based, skilled and competent **specialist in public administration** prepared to meet the challenges of practicing public administration in the 21st century, and **researchers** who are prepared to conduct social, political and administrative research focused on bettering the human condition and advancing the fundamental understanding of public administration.

Arrangements for transfer from another public administration department (Recognition of Prior Learning)

A student wishing a transfer from another university: the student must prove her/his English Proficiency if s/he wishes to attend the English Section. At the time of ÖSS examination the candidate's entrance score must not be less than the lowest score for admission to the Near East Public Administration Department. The transcript and course content of the applicant is examined by the department and the student is then accepted to the appropriate year of the programme.

For further details please contact:

Faculty of Economics and Administrative Sciences
Department of Public Administration, 2nd Floor

Near East Boulevard, P.O. Box 92202

Nicosia, TRNC via Mersin 10-Turkey

Phone: +90 (392) 680 20 00 (ext. 3122)

E-mail: info@neu.edu.tr

Examination Regulations, Assessment and Grading

In the four years of the public administration, students are evaluated by essay type questions, MCQ (multiple choice questions) exams, assignments and participation. The students must successfully complete two main exams: the mid-term and the final examinations for each course. If the student fails in any course, s/he is entitled to come up again for resit examination.

Grading Scheme and Grades

PERCENTAGE	COURSE GRADE	GRADE POINTS	
90-100	AA	4.00	(Excellent)
85-89	BA	3,30-3,95	(Excellent)
80-84	BB	3,00-3,45	(Very Good)
75-79	CB	2,50-2,95	(Very Good)
70-74	CC	2,00-2,45	(Good)
65-69	DC	1,50-1,90	(Good)
60-64	DD	1,00-1,40	(Good)
50-59	FD	0,50-0,90	(Failed)
0-49	FF	0,00	(Failed)

Occupational Profiles of Graduates

The graduates of Department of Public Administration, the specialists in public administration, may work both at public and private sectors; public sector includes working in government as elected or appointed officials, or in various other capacities, while they may be employed in private sector such as firms, non-governmental organisations etc. Moreover, they may apply for graduate programs to become specialist in a related area.

Programme Director

Assoc. Prof. Ali Dayıođlu (Chairperson)

Phone: 00 90 392 680 20 00 (ext. 3122)

E-mail: ali.dayioglu@neu.edu.tr

Key Learning Outcomes

The student who successfully completes the program should be able to

1. Describe and explain public administration a systematic way.
2. Analyse public administration through the conceptual framework.
3. Define the central concepts and ideas of public administration.
4. Evaluate critically multiple aspects of public administration.
5. Make the connection between theory and practice of public administration.
6. Describe, explain and evaluate the complexity of various variables in public administration and political world.
7. Identify and analyse the structures and operation of governmental and political systems.
8. Analyze and evaluate problems and processes regarding with public administration.
9. Conduct a qualitative or quantitative research on public administration.
10. Demonstrate competency in oral and writing skills to convey political knowledge to others.
11. Demonstrate high interest and competence to participate actively in public affairs.

Courses List with Near East University credits and ECTS

Please see the attached example of the diploma supplement which is given to all graduates of our university free of charge. It is arranged in English.

The diploma supplement is a document the purpose of which is to provide sufficient independent data to improve the international “transparency” and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). It is designed to provide a description of the nature, level, context, content and the status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgments, equivalence statements or suggestions about recognition.

OBJECTIVES AND CONTENTS OF THE COURSE

YEAR 1

History of Civilization (course type: required; course code: HIST 103)

Course objective: The aim of this course is to sketch an outline of the development of civilizations in the course of history.

Course content: The course covers the main developments of the mankind from the coming of human 2.5 million years ago to the present time. The main focus is on the big turning points of the cultural as the Neolithic Revolution (10.000 years ago), the rise of the civilization (5.500 years ago), the Renaissance (1350-1520) and the coming of Modernity.

Principles of Economics I (course type: required; course code: ECON 101)

Course objective: The aim of this course is to provide the basic concepts of economics and mainly elementary micro-economics.

Course content: Topics covered are: The Economic Problem, Supply and Demand, Elasticity, Marginal Analysis of Consumers and Firms Behaviour, the Theory of Profit Maximization, Analysis of Markets, Pricing in Competitive and Non-Competitive Markets.

English I (course type: required; course code: ENG 101)

Course objective: This course aims at enabling students to understand their lessons and to express themselves in English

Course content: The course focuses mainly on grammar and developing of all language skills.

Political Science I (course type: required; course code: POL 101)

Course objective: Political Science I is designed to be an introductory course in which the logic of political science and the methods of political analysis are examined.

Course content: The course deals rather with central concepts and ideas of politics of which subject is the broad and complex. It includes the definition problematic of politics, fields of political science, the relationship between political science and other disciplines, political socialization, and modern political ideologies such as liberalism, socialism, conservatism, anarchism, nationalism, fascism, feminism and ecologism.

Sociology (course type: required; course code: SOC 100)

Course objective: The aim of this course is to give a general overview of sociology including history and methodology.

Course content: The course covers explanation of the main schools in sociology, mainly Durkheim, Weber and Marx. Overview of group, stratification, institutions and structure in general.

English II (course type: required; course code: ENG 102)

Course objective: This course aims to take students to intermediate advanced level of English.

Course content: The course concentrates rather on developing reading skills.

Political Science II (course type: required; course code: POL 102)

Course objective: The aim of this course is to provide institutional and structural aspects of politics.

Course content: This course focuses mainly on such topics as the State, Institutions of Government, Elections and Electoral Systems, Political Parties, Interest Groups, Democratic and Nondemocratic Forms of Government, Constitutional and Non-constitutional Regimes, Presidential and Parliamentary Systems, Bureaucracy and Administration,

Principles of Economics II (course type: required; course code: ECON 102)

Course objective: The aim of this course is to offer the basic fundamentals of elementary Macroeconomics.

Course content: This course includes such topics as Determination of National Income, the Role of Government, the Banking System, Problems of Inflation, Unemployment and Growth.

Introduction to Law (course type: required; course code: LAW 106)

Course objective: This course aims to offer a basic introduction to the study of law.

Course content: This course covers the Nature of Law, Legal Systems, The Development of Law, The Structure and Work of the Courts, The Concepts of Legal

Personality and Capacity and an Outline of the European Union, its Laws and Institutions, Company Law and Tort.

History of Political Thought I (course type: required; course code: POL 111)

Course objective: The aim of this course is to offer a descriptive and analytical examination of political ideas and theories in the course of history.

Course content: This course includes a collection of major political thinkers and their ideas from ancient times to early modern times. It gives due attention to such thinkers as Plato, Aristotle, Polybius, Cicero, John of Salisbury, Saint Augustine, Machiavelli, Hobbes, Locke, and etc.

Principles of Atatürk I and II (course type: required; course code: ATA 101/102)

Course objective: This course is designed exclusively for Turkish national and Turkish Cypriot students. The aim is to provide the principles of Atatürk analytically and historically in both semesters (for Turkish students)

Course content: This course covers the period of the process of Turkish independence war and the period of the establishment of Turkish national state, and modernization process.

YEAR 2

History of Political Thought II (course type: required; course code: POL210)

Course objective: This course aims to offer an outline of western political thought from Renaissance to modernity.

Course content: The content of this course comprises the political theories of the great thinkers ranging from the period of early modern times to modern times,

particularly Hobbes, Locke, Bodin, Montesquieu, Rousseau, J.S. Mill, Hegel and Marx.

Communication Skills for Public Administration (course type: required; course code: PUB 215)

Course objective: The aim of the course is to provide techniques for dealing with academic prose.

Course content: The emphasis is on reading skills and analysis of texts. Moreover, paraphrasing and summarizing are practiced.

Constitutional Law (course type: required; course code: LAW 205)

Course objective: The aim of this course is to provide an introduction to the main aspects of constitutional law.

Course content: the Nature of Constitution, Classification of Constitutions, The Doctrine of the Separation of Power, The Rule of Law, Parliamentary, Supremacy and Constitutional Connections. There is an examination of the freedom to Experience, Association, Persons and Property. Natural Justice, Delegated Legislation, Judicial Review of the Administration and Judicial Remedies and Administrative Law are also covered.

Public Administration PUB 201 Public Administration (course type: required; course code: PUB 201)

Course objective: The aim of this course is to introduce the basic concepts of the field of Public Administration to the students.

Course content: The course, first, concentrates on the concepts of administration and organization, the two pillars of the discipline, discusses the dynamics of the administration of an organization and then places them into a public context. In the analysis, a dynamic interdependence between administration and organization is

emphasized, and particularities of this relationship in public context is underlined. Part of the discussions in the course will be devoted to the organization and administration of Public Administration System in Turkey.

Introduction to International Relations I (course type: required; course code: IR 207)

Course objective: The aim of this course is to introduce key conceptual issues in international relations and to analyze contemporary global problems

Course content: The course includes such topics as security, international organizations, resources, peace and war.

Writing Skills in Public Administration (course type: required; course code: PUB 216)

Course objective: The aim of this course is to develop writing skills.

Course content: The structure of an academic essay and different types of essays (cause and effect, argumentation, comparison and contrast) are discussed. Students write two essays and receive feedback on them.

World History of the 20th Century (course type: required; course code: HIST 205)

Course objective: This course aims to deal with political history of the twentieth century, and to focus on the main political events of the last hundred.

Course content: The course thematically covers the First and the Second World War, the Cold War and the main political transformations, the coming of the mass culture, the rapid change of the world, globalisation and global problems.

Political Psychology (course type: required; course code: POL 205)

Course objective: The aim of this course is to offer a theoretical and analytical examination of several aspects of political behaviour.

Course content: In this course, theories and empirical findings on political cognition, attitudes, beliefs and values will be explained. After this, theories of political socialisation, political action and protest behaviour will be discussed. In order to understand all these theories, various examples will be given from Turkey and other countries.

Research Methods (course type: required; course code: RES 202)

Course objective: Its main aim is to give the students how to work on a research, how to write an essay. For a university student writing essays or making research are a must, but at the same time for most of the students a difficult challenge. This course is aimed at making this challenge easier and explains the importance of the methodology of such work and practice and experience of doing research.

Course content: The course deals with research processes such as how to begin a research, to choose a topic, to find the data and analyze them, to create a working plan and to write it in an appropriate way.

Local Government (course type: required; course code: PUB 206)

Course objective: This course aims to elaborate the concept of local government in detail.

Course content: The content of this course tries to give satisfactory answer to the following questions: What is local government? Is it different than national government? Why there is need for the establishment of local government? What is the nature of relationships between local and national governments?

YEAR 3

Organizational Behavior (course type: required; course code: MAN 310)

Course objective: This course aims to introduce management principles and practices with the study of human behaviour within organizations.

Course content: The theoretical and research contribution of the behavioural sciences to management and administration are examined and applied to selected organizational situations. Areas to be considered from the standpoint of both individual and organizational performance are communication, motivation, conflict, decision-making, goal setting, leadership, organizational design, climate, development and control. Utilizing a systems perspective, the course attempts to develop in each student an ability to analyze and solve organizational problems.

History of Economic Thought (course type: required; course code: ECON 305)

Course objective: This course provides an overview of the development of economics as from origins of modern capitalism to the present. The aim of the course is to deepen understanding of contemporary economic questions by situating them in the context of how such questions have arisen and been debated in the history of economic thought.

Course content: The course includes topics such as: (1) Ancient and medieval economic thought, (2) classical political economy from Adam Smith through Karl Marx, (3) Neo classical economics from Jevons, Menger and Walras through Marshall and his followers, (4) Keynesian economics and the neo classical synthesis, (5) More recent New classical, New Keynesian, Post Keynesian and Neo-Marxist developments. Economic theory will be situated in the broader historical contexts in which they developed. Attention will be focused on the scientific status of economic theories as well as their relation to policy and normative considerations.

Comparative Political Systems (course type: required; course code: POL 312)

Course objective: The main aim of this course is to investigate political phenomena from comparative perspective, which is one of the principal concerns of political analysis.

Course content: Firstly, the course shall focus on the traditional three world approach and later the discussion will be on the recent transformation of the political world after the collapse of the Soviet Union.

Public Policy (course type: required; course code: POL 303)

Course objective: The aim of this course is to provide a theoretical and analytical examination of the public policy processes.

Course content: Making process of the public policy; the role of the authority, political parties, intelligentsia and the NGO's to this process; the relation between central administration and the local administrations, etc.

Ottoman Economical, Social and Political Structure I (course type: required; course code: HIST 308)

Course objective: This course aims to offer a critical examination and general overview of the Ottoman Empire.

Course content: The course covers the tribal organization and the Turkish origins of the Ottomans, the transformation of a frontier principality into a state, economic and social motives of the Ottomans, the governmental and military institutions of the 15th Century, the change idea of the "Law" (Töre/ Törü and Yasa/Yasak).

Human Resources Management (course type: required; course code: MAN 404)

Course objective: The course aims at showing the importance of human resource management (The management of people) and its link with productivity, quality of worklife, and profits in today's highly competitive world.

Course content: Human resource management activities examined include job analysis, human resource planning, recruitment, selection, orientation, training and development, performance appraisal, career development, compensation management, labor relations, and employee health and safety.

Public Finance (course type: required; course code: ECON 307)

Course objective: This course offers a general introductory survey of the field of public finance.

Course content: The topics include: when market fail, methods of government intervention, program and project evaluation, major state and local taxes and their effects, and financial relations. Study the productive and allocative role of government and of other aggregations of individuals, as well as the interaction among politics, economics and ethics. Course includes welfare economics, the theory of public goods, collective choice problems, cost-benefit analysis, and governmental public finance. Analyse the equity and efficiency effects of major taxes, including the personal income tax, the corporate income tax and the social security tax.

Modern Turkish Politics (course type: required; course code: POL 306)

Course objective: The course aims to offer an examination of the historical development of Turkish political life.

Course content: This course focuses on the political structure and political parties in the Ottoman Empire, the development of the Turkish political structure and Turkish politics until 1946, and the development of representative and democratic government from 1946 to present.

Bureucracy Theories (course type: required; course code: PUB 313)

Course objective: The course aims to introduce and discuss bureaucratic theories

Course content: This course focuses on the definitions and an elaborate analysis of the concept of bureaucracy; historical development of the bureaucracy; an elaborate analysis of different theories of bureaucracy.

Ottoman Economical, Social and Political Structure II (course type: required; course code: HIST 309)

Course objective: This course aims to offer a critical examination and general overview of the Ottoman Empire.

Course content: The dynamics of the transition from the first Ottoman State to the new age of the 'imperium' an emphasis on the legal system; the Ottoman 'ruling class' and the palace institution, the provincial structure; restoration of the establishment in general and of the central government, events which altered the balance of power in Europe, the fundamental economic and financial changes, the traditional reforms, the era of the 'modern' reforms, the Young Turk Revolution and internal reactions, new concepts of rule.

YEAR 4

Comparative Public Administration (course type: elective; course code: PUB 401)

Course objective: This course intends to give the students the basic knowledge involved in making comparative studies in the field of public administration.

Course content: The comparative methods in social sciences; the models of public administration; contemporary administrative doctrines and global convergence of administrative systems; public administration in different countries.

Urbanization and Environmental Problems (course type: elective; course code: PUB 402)

Course objective: In this course the causes of urbanization, the environmental problems created by urbanization and their reflections on public administration, the critical analysis of problems and possible solutions will be the focus of attention

Course content: Classical urban theories; historical development of urbanization, the concepts of environment, environmentalism and ecology; the relation between urbanization and environments, various examples and problems.

Administrative Reform (course type: elective; course code: PUB 407)

Course objective: The aim of this course is to discuss the main problems of administrations and their solutions.

Course content: What is administrative reform (reorganization)? Why there is need for such reform or reorganization attempts? What are the chances of success in such reform attempts?

Local Government and Urban Politics (course type: elective; course code: PUB 410)

Course objective: This course introduces basic ideas and theories of local government and urban politics.

Course content: In this course, the roots of local autonomy within the context of its historical development as well as from the standpoint of contemporary concepts and development will be explained. Also, the role of local authorities in democratisation will be discussed by giving various examples.

Contemporary Political Theory (course type: elective; course code: POL 402)

Course objective: The aim of this course is to provide a theoretical and analytical examination of contemporary political thought.

Course content: This course thematically covers basic concepts and theories in politics such as politics, government, state, democracy, representation, public interest, human nature, individualism and collectivism.

State Theories (course type: elective; course code: POL 403)

Course objective: The aim of this course is to explore different notions of the state from theoretical perspective.

Course content: The course examines in particular how the relationship between the state and civil society is envisaged. Within this framework, it focuses on various accounts of states in terms of modern and contemporary ideologies such as classic liberalism, modern liberalism, classic Marxism, neo-Marxism, post-Marxism, Feminism and Environmentalism.

Democratization of Turkey (course type: elective; course code: POL 406)

Course objective: This course aims to critically evaluate and assess the contemporary issues within Turkey's historical context and from the broader perspective provided by the literature on democratization theories.

Course content: The course thematically covers various important issues such as military-civil relations, minority rights, and problems revolving around the principles of secularism.

Political Reconciliation (course type: elective; course code: POL 413)

Course objective: This course will comparatively assess the various political conflicts around the world and then will explore the range of necessary tools to transform these conflicts at state and societal level.

Course Content: The course will pay close attention to the nature of these conflicts and their political origins and the different paths or strategies which have been taken for the sake of overcoming and managing them. While examining the nature of conflicts through the conceptual frameworks of political science (identity theories, inequalities etc), the course will also utilize political philosophical traditions of Rosenberg's Non-Violent Communication, Eric Fromm's radical humanism, Viktor Frankl's logo therapy.

International Political Economy (course type: elective; course code: POL 414)

Course objective: This course aims to deal with different aspects of the International Political Economy, which is concerned with the interconnectedness of various areas such as economics, politics, history, sociology, etc.

Course content: In the first part of this course, we will introduce the fundamental paradigms of IPE by looking at the three different theoretical perspectives: mercantilism, liberalism, and structuralism. In the second part of the course, we will analyze structural connections of IPE, leading to sections that explore international trade, international finance, international institutions and global problems.

Eastern Philosophy & Religions (course type: elective; course code: POL 416)

Course objective: Besides covering the overlapping issues between the field of philosophy and religion in regard to ontology, metaphysics, ethics and epistemology at broader level, this course particularly aims to give a historical and contextual understanding of the main Eastern Religion traditions.

Course content: The course focuses on the main concepts and life philosophies embedded in Hinduism, Buddhism, Taoism and Confucianism, and the particularities

of these Eastern Religion traditions in comparison with the monotheistic traditions of the Western World.

Democracy and Democratization (course type: elective; course code: POL 442)

Course Objective: This course seeks to provide general overview of the contemporary theoretical literature on the models of democracy, non-democracy, hybrid regime typologies.

Course Content: This course will, then, critically address and re-examine longstanding conceptual questions including definitions of democracy, hybridity, democratic transitions, and consolidation. While examining different methodologies and approaches in regard to democratization. The course will engage with case studies in the field of comparative politics as well. Finally, this course will aim to critically review the theoretical underpinnings of different methodologies and conceptual models.

Political Institutions (course type: elective; course code: POL 444)

Course objective: The course is designed to introduce major theoretical institutional frameworks and research paradigms in contemporary political science.

Course content: The emphasis is placed on different approaches to the task of explaining political institutions and their effects on political and governmental practices in modern representative democracies. Within this framework, this course focuses on key institutions such as nation-state, electoral systems, legislative-executive relations, bureaucracy, courts, territorial dimension, and examines the role of some of major actors such as voters, political parties and interest groups.

Political Sociology (course type: elective; course code: POL 459)

Course objective: The course aims to promote students' awareness and knowledge of human societies as well as to develop an understanding of sociological methods, including the collection, analysis and interpretation of data.

Course content: This course provides a sufficient ground for sociological concepts, theories and research findings and deals with the contemporary debates in sociological theory, and critical perspectives on social, cultural and political processes.

Multiculturalism and Identity Politics (course type: elective; course code: POL 462)

Course objective: This course aims to explore both contemporary theories and practice of multiculturalism and identity politics.

Course content: On one hand, it dwells upon theoretical construction and components of multiculturalism. It examines some relevant concepts and ideas such as identity, culture, nation, race, ethnicity and gender. On the other hand, experiences and practices of multiculturalism is examined in the examples of some western countries as case studies.

Power and Hegemony in Politics (course type: elective; course code: POL 470)

Course objective: This course attempts to analyze power and hegemonic relations both at the domestic and international levels.

Course content: Sketching an outline of the historical background of the concept of “hegemony”, the course focuses mainly on the critical approaches, notably Gramscian and neo-Gramscian political theories. In the course, exclusively concept of hegemony and the related concepts are elaborated.

The Cyprus Conflict (course type: elective; course code: IR 400)

Course objective: This course aims to offer a descriptive and analytical examination of the Cyprus conflict in the course of history.

Course content: After a general historical introduction, the course will look at the Cyprus problem as it developed from the 1950's to present; explaining the nature and sources of the Cyprus conflict; the role of internal and external factors during the Cold war; setting the conflict in the Post Cold war context; viewing the major developments since 1990 and the present stage of the conflict.

Turkish Economy (course type: elective; course code: ECON 431)

Course objective: This course aims to provide a conceptual and theoretical background of various different approaches and techniques for analysing national economic structures and change.

Course content: The course includes advantages and shortcomings of different methods. Importance of thinking on prospects. National economy as a system: analysing the system; dimensions; importance of constructing and defending relevant dimensions. Selecting relevant variables and sectors. Statistical sources and information. Determining the retrospective trends, breaking points, actors games with in the realm of determined dimensions. Constructing the scenarios. Importance of sound trend scenarios. Creating alternative scenarios. Forecasting breaking points and actors games. Systematic and prospective analysis of Turkish Economy.

SAMPLE COPY

NEAR EAST UNIVERSITY

DIPLOMA SUPPLEMENT

Diploma No:

Diploma Date: DD/MM/YY

Near East Boulevard, Nicosia – North Cyprus

+90 392 680 2000

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The Purpose of the supplement is to provide sufficient independent data to improve the international “transparency” and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). It is designed to provide a description of the nature, level, context, content and the status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgments, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1.1. Family Name(s):

1.2. Given Name (s):

1.3. Place and date of birth:

1.4. Student identification number:.....

2. INFORMATION IDENTIFYING THE QUALIFICATION

- 2.1. Name of qualification: Bachelor of Public Administration
- 2.2. Main field(s) of study for the qualification: Public Administration
- 2.3. Name and status of awarding institution: Near East University, Private Univer
- 2.4. Name and status of institution administering studies: Same as 2.3
- 2.5. Language(s) of instruction/examination: Turkish-English

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

- 3.1. Level of qualification: First Cycle (Bachelor's Degree)
- 3.2. Official length of programme: 4 years (excluding one year of English preparatory class for English programme) - 240 ECTS.
- 3.3. Access requirement(s): High School Diploma
Admission of Turkish nationals is by Placement through a nation-wide Student Selection Examination (ÖSS) administered by Assessment, Selection and Placement Centre (ÖSYM). Admissions of Turkish Cypriots is based on the Near East University Entrance and Placement exam. Admission of international students is based on their high school credentials. Proof of English Language proficiency is also required.

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

- 4.1. **Mode of study:** Full time
- 4.2. **Programme requirements:** A student is required to have minimum pass grade from each course and obtain minimum 2.00/4.00 cumulative GPA. The students who have successfully completed the programme should be able to be science-based, skilled, and competent **specialists in public administration** prepared to meet the challenges of practicing public administration in the 21st century, and **researchers** who are prepared to conduct scientific research focused on bettering the human condition and advancing the fundamental understanding of public administration.
- 4.3. **Programme details and the individual grades/marks obtained:**
(Each semester: total ECTS credits must be 30. Each course in each semester must be written, not the total)



Near East University
Faculty of Economics and Administrative Sciences
Department of Public Administration

1 (1st Semester)				2 (2nd Semester)			
Course Code	Course Name	CREDIT	ECTS	Course Code	Course Name	CREDIT	ECTS
ENG 101	English I	3	6	ENG 102	English II	3	6
HIST 103	History of Civilizations	3	6	LAW 106	Introduction to Law	3	6
SOC 100	Sociology	3	6	POL 102	Political Science II	3	6
POL 101	Political Science I	3	6	POL 111	History of Political Science I	3	6
ECON 101	Economics I	3	6	ECON 102	Economics II	3	6
ATA 101/ YİT 101	Principles of Atatürk I / Turkish for International Students	0	0	ATA 102/ YİT 102	Principles of Atatürk II / Turkish for International Students II	0	0
		15	30			15	30

3 (3rd Semester)				4 (4th Semester)			
Course Code	Course Name	CREDIT	ECTS	Course Code	Course Name	CREDIT	ECTS
PUB 215	Communication Skills for Public Administration	3	6	POL 205	Political Psychology	3	6
PUB 201	Public Administration	3	6	PUB 216	Writing Skills in Public Administration	3	6
LAW 205	Constitutional Law	3	6	HIST 205	World History of the 20 th Century	3	6
POL 210	History of Political Thought II	3	6	PUB 206	Local Government	3	6
IR 207	Introduction to IR I	3	6	RES 202	Research Methods	3	6
		15	30			15	30

5 (5th Semester)				6 (6th Semester)			
Course Code	Course Name	CREDIT	ECTS	Course Code	Course Name	CREDIT	ECTS
HIST 308	Ottoman Econ., Soc. And Pol. Structure I	3	6	HIST 309	Ottoman Econ., Soc. And Pol. Structure II	3	6
POL 303	Public Policy	3	6	ECON 307	Public Finance	3	6
POL 312	Comparative Politics	3	6	POL 306	Modern Turkish Politics	3	6
ECON 305	History of Economic Thought	3	6	PUB 313	Bureaucracy Theories	3	6
MAN 310	Organizational Behaviour	3	6	MAN 404	Human Resources	3	6
		15	30			15	30

7

(7th Semester)

8

(8th Semester)

Course Code	Course Name	CREDIT	ECTS	Course Code	Course Name	CREDIT	ECTS
PUB 401	Comparative Public Administrations	3	6	PUB 407	Administrative Reform	3	6
PUB 402	Urbanization and Environmental Problems	3	6	PUB 410	Local Government and Urban Politics	3	6
	Area Elective	3	6		Area Elective	3	6
	Area Elective	3	6		Area Elective	3	6
	Area Elective	3	6		Area Elective	3	6
		15	30			15	30

TOTAL**CREDITS 120 - ECTS 240**

4.4. Grading Scheme and Grades

Grade Evaluation

A student is granted one of the letter grades below for each course he/she has attended, according the relative success degree of students taking the course by using the distribution of the final raw success grades. Passing grades range from AA to DD; FD and FF are failing grades.

I-Incomplete; S-Satisfactory; U-Unsatisfactory; P-In Progress; EX-Exempt; W-Withdrawn

Percentage	Course Grade	Coefficient
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
70-74	CC	2.00
65-69	DC	1.50
60-64	DD	1.00
50-59	FD	0.50
49 and below	FF	0.00

4.5. Overall Classification of the Qualification: NA

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

5.1. Access to further study: May apply to second cycle programmes

5.2. Professional status conferred: This degree enables the holder to exercise the professi.

6. ADDITIONAL INFORMATION

6.1. Additional information:

The student succeeded English Preparatory Class (ENG 010 – ENG 020) during the Academic Year 2009-2010. The four year curriculum of public administration education is composed of three required courses years (phases) of education & training followed by one year of elective courses. The following information depicts individual subject courses and their duration in hours.

Year 1: Per Semester: 336 Hours, Total: 672

I. Semester

(History of Civilization: 56, Principles of Economics I: 56, English I: 56, Political Science I: 56, Sociology: 56, Principles of Atatürk I / Turkish for International Students I: 56)

II. Semester

(English II: 56, Political Science II: 56, Introduction to Law: 56, Principles of Economics II: 56, History of Political Thought: 56, Principles of Atatürk II / Turkish for International Students II: 56)

Year 2: Per Semester: 280 Hours, Total: 560 Hours

III. Semester

(Public Administration: 56, History of Political Thought II: 56, Introduction to International Relations I: 56, Constitutional Law: 56, Communication Skills for Public Administration: 56)

IV. Semester

(Local Government: 56, Political Psychology: 56, Public Administration: 56, Writing Skills in Public Administration: 56, Research Method: 56)

Year 3: Per Semester: 280 Hours, Total: 560 Hours

V. Semester

(Ottoman Econ., Soc. & Pol. Structure I: 56, Organizational Behaviour: 56; Comparative Political Systems: 56, History of Economic Thought: 56, Public Policy: 56)

VI. Semester

(Ottoman Econ., Soc., & Pol. Structure II: 56, Public Finance: 56, Bureaucracy Theories: 56, Modern Turkish Politics:56, Human Resources: 56)

Year 4: Per Semester: 280 Hours, Total: 560 Hours

VII Semester

(Comparative Public Administrations: 56, Urbanization and Environmental Problems; Elective: 56, Elective: 56, Elective: 56)

VIII. Semester

(Administrative Reform: 56, Local Government and Urban Politics: 56, Elective: 56, Elective: 56, Elective: 56)

6.2. Further information sources:

University web site: <http://neu.edu.tr>

Faculty web site: <http://www.neu.edu.tr/en/node/4497>

Higher Education Planning, Evaluation, Accreditation and Coordination of North Cyprus: <http://www.ncyodak.org>

The Council of Higher Education of the Republic of Turkey: <http://www.yok.gov.tr>

The Turkish ENIC-NARIC: <http://enic-naric.net/index.aspx?c=Turkey>

Student Registrar's Office & International Students' Office: <http://www.neu.edu.tr/en/node/8220>

7. CERTIFICATION OF THE SUPPLEMENT

7.1. Date: 7.3. Capacity: Head of Registrar's Office

7.2. Name and Signature: 7.4. Official stamp or seal:

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

The basic structure of the North Cyprus Education System consists of four main stages as pre-school education, primary education, secondary education and higher education.

Pre-school education consists of non-compulsory programs whereas primary education is a compulsory 8 year program for all children beginning from the age of 6. The secondary education system includes “General High Schools” and “Vocational and Technical High Schools”.

The Higher Education System in North Cyprus is regulated by the Higher Education Planning, Evaluation, Accreditation and Coordination Council (Yükseköğretim Planlama, Denetleme, Akreditasyon ve Koordinasyon Kurulu – YÖDAK). Established in 1988, the Council regulates the activities of higher education institutions with respect to research, governing, planning and organization. The higher education institutions are established within the framework of the Higher Education Law. All programs of higher education should be accredited by YÖDAK.

Higher education in North Cyprus comprises all post-secondary higher education programmes, consisting of short, first, second, and third cycle degrees in terms of terminology of the Bologna Process. The structure of North Cyprus higher education degrees is based on a two-tier system, except for dentistry, pharmacy, medicine and veterinary medicine programmes which have a one-tier system. The duration of these one-tier programmes is five years except for medicine which lasts six years. The qualifications in these one-tier programmes are equivalent to the first cycle (bachelor degree) plus secondary cycle (master degree) degree. Undergraduate level of study consists of short cycle (associate degree) - (önlisans derecesi) and first cycle (bachelor degree) - (lisans derecesi)

degrees which are awarded after the successful completion of full-time two-year and four-year study programmes, respectively.

Graduate level of study consists of second cycle (master degree) – (yüksek lisans derecesi) and third cycle (doctorate) – (doktora derecesi) degree programmes. Second cycle is divided into two sub-types named as master without thesis and master with thesis. Master programmes without thesis consists of courses and semester project. The master programmes with a thesis consist of courses, a seminar, and a thesis. Third cycle (doctorate) degree programmes consist of completion of courses, passing a qualifying examination and a doctoral thesis. Specializations in dentistry, accepted as equivalent to third cycle programmes are carried out within the faculties of dentistry. Specialization in medicine, accepted as equivalent to third cycle programmes are carried out within the faculties of medicine, and university hospitals and training hospitals operated by the Ministry of Health. Universities consist of graduate schools (institutes) offering second cycle (master degree) and third cycle (doctorate) degree programmes, faculties offering first cycle (bachelor degree) programmes, four-year higher schools offering first cycle (bachelor degree) degree programmes with a vocational emphasis and two-year vocational schools offering short cycle (associate degree) degree programmes of strictly vocational nature.

Second cycle degree holders may apply to third cycle programmes if their performance at the first cycle degree level is exceptionally high and their national central Graduate Education Entrance Examination (ALES) score is also high and their application is approved. The doctoral degree is conferred subject to at least one publication in a cited and refereed journal.

GENERAL STRUCTURE OF THE NORTH CYPRUS EDUCATION SYSTEM

